

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: EE21 0218

BOX 1

DIRECTORATE: Economy &
Environment

DATE: 28.06.2021

Contact Name: Jonathan Clarke

Tel. No.: 01302 735 316

Subject Matter: Community Investment Masterplanning

BOX 2**DECISION TAKEN**

To approve £16,350.50 to be used from the 'Revenue Contribution to the Capital Programme Reserve' to make good the shortfall required to fund all 3 Community Investment Masterplans (CIMs) at Thorne-Moorends, Rossington and Edlington.

BOX 3**REASON FOR THE DECISION**

As part of a One Public Estate (OPE) Funding Programme, the Council has been awarded £80,000 towards preparing Community Investment Masterplans at Thorne-Moorends and Rossington (£40k each). The ODR/Report dated 24.02.2021 for that decision makes reference at para. 4 that "the Edlington Masterplan was agreed after the OPE submission and will be funded from other sources".

The Planning Policy & Environment Team have procured consultancy support to progress all 3 CIMs simultaneously, and work is well underway now on each. The focus of the Masterplans is to build upon the work undertaken to date in each community in the preparation of the existing Neighbourhood Plans to further develop the community vision and develop possible projects for targeted investment in each area and stimulate the private sector. Through engagement with local stakeholders, elected representatives and the wider community, it is envisaged the CIMs will develop and illustrate the Neighbourhood Plans vision and help achieve the objectives of each through:

- A review of existing identified potential regeneration projects and community priorities;
- Project prioritisation against an agreed framework of considerations likely to include potential beneficial impacts against costs and likely funding opportunities;
- Further design development and illustration of key projects;
- Testing the projects through community engagement;
- High level indicative costings and exploration of possible funding sources; and,
- A flexible delivery strategy and implementation plan.

The CIM's will act as an attractive and accessible 'investment prospectus' and strategy for future investment aligned to each community's aspirations in a succinct and well-illustrated report. Importantly it needs to move forward ideas and projects already expressed by the community,, for example during preparation of the Neighbourhood Plans, and align these to potential funding streams and private investment opportunities. This may include, but must not be limited to, Council funding given current resource pressures. There is currently no identified funding to implement projects in these 3 areas, the aspiration is the CIMs will be a vehicle to help lobby and secure future resources by articulating a clear vision and projects with widespread support. Therefore managing expectations around this and being pragmatic and realistic will be important.

The brief identified a total budget of £96,350.50 for the 3 plans, meaning there is a budget shortfall of £16,350.50 that needs to be found from other funding sources as per the OPE decision referenced above. This ODR is seeking to approve this shortfall in full from the 'Revenue Contribution to the Capital Programme Reserve' which is a corporately held resource.

BOX 4

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

It is not considered that there are any other reasonable options available for funding this shortfall.

BOX 5

LEGAL IMPLICATIONS

There are no specific legal implication in relation to using £16,350.50 from 'Revenue Contribution to the Capital Programme Reserve' to make good the shortfall.

The report author must, however, comply with the Councils financial procedure rules.

Name: Nicky Dobson Signature: _____ Date: 29th June 2021

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6**FINANCIAL IMPLICATIONS:**

Earmarked reserve ref 2014-10 has been created to meet the revenue costs associated with major capital projects such as feasibility work supporting masterplanning and strategic acquisitions. Approval for the use of this reserve is usually by ODR 1 approved by the Director of Economy and Environment in consultation with the relevant Portfolio Holder.

The balance of this reserve is currently £2.9m with £0.2m of this balance approved and committed and up to a further £0.7m committed to date but not yet formally approved. There is therefore sufficient uncommitted funds for the £16,350.50 requested in this report if approved.

Name: Olivia Brown Signature: _____ **Date: 1st July 2021**

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7**OTHER RELEVANT IMPLICATIONS**

Name: _____ **Signature:** _____ **Date:** _____

Signature of Assistant Director (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8

EQUALITY IMPLICATIONS: N/A

BOX 9**RISK IMPLICATIONS:**

The main identified risk from this decision is that there will be insufficient funding available at the end of the project to pay for the consultancy support which has been procured and is necessary to prepare the CIMs.

BOX 10**CONSULTATION:**

The initial application to OPE was done in consultation between the partners of the Sheffield City Region, including the full participation of Doncaster Council. The masterplan process is, by nature, a consultative one. Once an emerging CIM has been produced this should be tested with wider community engagement in each area before it is finalised. Given the Covid 19 situation, the budget for this work and the efficiency of new models of online engagement, it is envisaged engagement will primarily be via virtual methods, however provision for 1 physical exhibition engagement event in each area has been assumed. Covid has given rise to some innovative forms of online engagement which have been proven to be efficient and engage a wide audience, so the Council are keen to utilise such methods. These include virtual exhibitions, integrated surveys and pin mapping of issues of importance to the community. The Council will promote engagement through our own internal communication teams and networks in each area, and utilise social media adverts and outlets to raise awareness.

BOX 11**INFORMATION NOT FOR PUBLICATION**

It is in the public interest to be aware of this decision record under the freedom of information act 2000, therefore this decision will be published in full redacting only signatures

Name: __Jenna Rumley__ Signature _____ Date: _05/07/2021_____

Signature of FOI Lead Officer for service area where ODR originates

BOX 12**BACKGROUND PAPERS**

Please confirm if any Background Papers are included with this ODR

None

**BOX 13
AUTHORISATION**

Name: Scott Cardwell Signature: Scott Cardwell Date: 09.07.21

~~Chief Executive/Director~~/Assistant Director of Economy and Development_

Does this decision require authorisation by the Chief Financial Officer or other Officer

YES/NO

If yes please authorise below:

Name: _____ Signature: _____ Date: _____

Chief Executive/Director/Assistant Director of _____

Consultation with Relevant Member(s)

Name: _____ Signature: _____ Date: _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest YES/NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.